TRAFFORD COUNCIL CRITICAL CAR USER DESIGNATION QUESTIONNAIRE

Before completing this Questionnaire please refer to the document 'Critical Car User Status Designation Process' for assistance.

		NAMES OF ALL POST-HOLDERS:		
POST TITLE:				
TEAM				
SERVICE				
DIRECTORATE				
DATE				
NO. (OF POSTS			
1.	How often on average is it necessary users in the post-holder's own car?	y to escort service	Tick one option	HR Use
	On more than one occasion per On one occasion per day, ever On four days per week On two or three days per week On one day per week Less than one day per week Never	ry day		
2.	What percentage of journeys on ave holder carry essential equipment on Council in their car (or likewise, item behalf of the Council), which are eith	behalf of the s collected on	Tick one option	
	Over 50% 40 - 49% 30 - 39% 20 - 29% 10 - 19% Below 10% Never			

3.	How often on average does the post-holder use their car to travel to a location other than the normal base for work purposes (excluding journeys covered in 1&2)?	Tick one option	HR Use		
	On more than one occasion per day, every day On one occasion per day, every day On four days per week				
	On two or three days per week				
	On one day per week Less than one day per week				
	Never				
4.	What percentage of journeys on average undertaken in the post-holder's car are planned in advance? This does not include work carried out outside of normal office hours.	Tick one option			
	0. 400/				
	0 - 10% 11 - 20%				
	21 - 40%				
	41 - 60%				
	61 - 80%				
	81 - 100%				
POST TITLE OF MANAGER COMPLETING FORM					
	ATURE OF MANAGER COMPLETING				
FORI					
AUTHORISED BY CORPORATE DIRECTOR					
DATE					
Please return to ***********************************					
	IR Use Only				
1017	AL POINTS				
AUTI	HORISED BY HR DIRECTOR				
DATE					